



Job Title: **Camper Support Team**

Classification: **Professional Faculty/Support Staff**

Main Contact: **Camp Director**

Position Purpose:

- To provide support for the campers so that they may engage in all that the camp has to offer.
- To provide support to staff including volunteers, graduate and undergraduate students, interns, and other professional staff that are assisting campers.
- To further the educational mission of the camp by sharing expertise in the field of Counseling/ Mental Health/Behavior Management.

Essential Job Functions:

- Attend all dates associated with a Professional Faculty staff member:
Prep Days: July 1, 2, 3 (some prep and planning time may be arranged to be done from home)
- Serve on the Camper Support Team in the Following Duties:
 - Review camper files before camp begins or as questions arise about meeting the individual needs of campers
 - Create individual behavioral plans with social-emotional support for campers in need and provide training to the camper's one-to-one assistant or team leaders about the use of the plan.
 - Participate in daily end of day meetings with other professional staff to review progress and needs of campers with behavioral challenges.
 - Assist in reviewing and contributing to daily Camper Participation Forms
 - Collaborate on the design and delivery of program activities that target positive social behaviors that are safe, fun, and appropriate to the campers' age and abilities. This may include direct instruction to a group of campers, consultation to class instructors, team leaders and/or one-to-one assistants.
 - Communicate with parents as needed regarding individual social-emotional needs and strategies
 - Order social-emotional materials with budget available
- Assist in observing Interns or assistants on the Camper Support Team as they interact with campers and provide feedback on an individual basis (can be written or oral). Modeling instruction may be needed.
 - Encourage growth in knowledge of the field of mental health/counseling/behavior management by modeling, presenting to the staff, etc.

- Provide feedback to Camp Directors regarding staff member's ability to receive suggestions or constructive criticism and make changes as needed; Provide oral feedback to staff on their use of strategies.
- Provide recommendations and concerns to Camp Directors regarding Intern, Assistant, and Camp Counselor performance.
- Facilitate a positive work environment for staff
 - Work with Camp Communications, Camp Directors and other administrators in staff appreciation efforts including staff certificates, notes of appreciation during camp, a commemorative photo, etc.

Other Job Duties:

- Assist in ensuring that camp staff and campers know and follow safety procedures during camp programs
- May be asked to serve as a substitute for any absent staff member or if additional support is needed, upon director request, this can include covering for a one-to-one assistant, team leader, or class instructor
- Maintain clear and positive written and verbal communication with all camp staff.
- Follow the Camp Yakety Yak Code of Conduct
- Assist in supervision of Camper Lunch and Camper Recess
- Complete or assist in the completion of Incident Reports as needed for aggressive behavior, accidents or injury
- Provide basic first aid, such as applying ice packs and band-aides, and alert camp nurse if greater assistance is needed
- Work with the Director and other Professional Staff in staff appreciation efforts including staff certificates, notes of appreciation during camp

Qualifications:

- Mental health provider, school counselor, school psychologist, or related professional preferred. We do accept Special education assistants that have worked with students who need behavior support
- Experience working with children with behavioral challenges, Autism, ADHD, and related disorders
- Training in reducing the need for and implementing restraints if camper is a danger to self or others (OIS, Pro-Act) preferred
- Experience working within a multidisciplinary team within a school environment preferred
- Health insurance coverage is required for all staff at Camp Yakety Yak.
- Ability to lift/hold 50 pounds in event of restraint
- Ability to move throughout the campus to observe camp classes and student clinicians
- Ability to observe camper & staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.

Heather Eason, Director: _____ Date: _____

Hiree Name : _____ Date: _____

Hiree Signature: _____ Date: _____

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