



Job Title:**Occupational Therapist**

Classification:**Professional Faculty / Contractor**

Main Contact/Supervisor: **Camp Director**

**Position Purpose:**

- Provide individual support plans for children with sensory processing disorder and other OT-related needs, so they can participate and engage in the camp curriculum to the fullest extent possible
- Share expertise in the field of Occupational Therapy with Fieldwork I graduate students who work as one-to-one assistants for campers with special needs and any OT students who work with the PLAY Instructor or provide support to the PLAY Instructor.

**Participate as member of CYY's Professional Faculty**

- Collaborate with other Professional Faculty and Camp Administration on the design and delivery of program activities that target social activities that are safe, fun, and appropriate to the campers' age and abilities; this may include direct instruction to a group of campers, consultation to class instructors, team leaders and/or one-to-one assistants
- Review flagged camper files before camp begins to establish possible OT needs
- Order appropriate occupational therapy equipment with budget available and distribute items to campers & staff as needed.
- Train staff in Sensory Processing Disorder, its impact on learning, behavior and socialization and calming/activating activities to help campers stay engaged in classroom curriculum.
- Set up a calming space in each classroom and gym for children to use to de-escalate. Also in the Sensory Room if there is one designated.
- Review Camper Participation Reports (CPRs) for campers who received occupational therapy-related supports and provide any additional recommendations to parents
- Schedule daily/weekly meetings with OT grads or Interns and other administrative staff to needs of campers and programming
- Observe volunteers, interns, and grad students who are 1:1s and offer support and feedback.
- Provide any written documentation needed to Graduate Students.

**Other Job Duties:**

- Assist in ensuring that camp staff and campers know and follow safety procedures during camp programs;
- Provide feedback to Camp Directors regarding staff member's ability to receive suggestions or constructive criticism and make changes as needed.
- Serve as a substitute for any absent staff member or if additional support needed, upon director request, this can include covering for a one-to-one assistant, team leader or

class instructor

- Maintain clear and positive written and verbal communication with all camp staff.
- Provide ongoing program ideas to Camp Directors.
- Follow the Camp Yakety Yak Code of Conduct.
- Provide basic first aid, such as applying ice packs and band-aides, and alert camp nurse if greater assistance is needed
- Assist in reviewing Staff Observation of Camper Participation and Progress forms for and provide any additional recommendations from the field of Special Education

**Qualifications:** *(Minimum Education and Experience, Knowledge, Skills and Abilities)*

- Group Instructional Experience
- Masters or Doctorate degree in Occupational Therapy
- Experience working within a multidisciplinary team
- Ability to work within a budget
- Excellent communication skills
- Google Suite proficiency
- Pass a criminal history background check and reference check
- Health insurance coverage is required for all staff at Camp Yakety Yak

Heather Eason, Director: \_\_\_\_\_ Date: \_\_\_\_\_

Hiree Name : \_\_\_\_\_ Date: \_\_\_\_\_

Hiree Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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