



**Thank you for registering your child with the Yak Apprentice Program at Camp Yakety Yak this summer! We are looking forward to working with your family!**

Please review the following materials that are provided during the application process, and also available on our website on the CONTACT US tab, under CAMPER & FAMILY FORMS:

- 2022 Initial Welcome to Camp Special Needs Info for Parents**
- Camp Policies & Restrictions** that we provide all families.
- Covid-19 Policies and Protocols.** We want you to be aware of the protocols put in place to keep campers and staff safe.
- Assumption of the Risk and Waiver of Liability** Relating to Coronavirus/COVID-19.

**Here are the steps to complete your child's registration:**

**Step 1:** Complete the **ONLINE** supplemental form to the right- **"Yak Apprentice Questionnaire for Parents"** - as soon as possible. All campers with special needs must have this questionnaire completed before their registration is confirmed. This will help us in curriculum planning for your child. This form is available during your registration and is also available on the website on the FORMS, FLYERS & APPLICATIONS tab.

**Step 2:** **Upload a copy of your child's IEP to his/her online camp account (if he/she has one).** This is required for all children, teens, and young adults with special needs who attend a public school. (You can ask your child's case manager for a copy, if you do not have one handy.) If you have the IEP meeting in the Spring, wait until it is completed to send it to us so we have the most recent IEP. If you have difficulty uploading the IEP, you can email it to [office@campyaketyyak.org](mailto:office@campyaketyyak.org) or mail it to Camp Yakety Yak, Attn: Yak Apprentice Program, P.O. Box 161, West Linn, OR 97068. You can also upload any **medical/private therapy reports** that you think would be helpful for our staff.

**Step 3:** Sign the **ONLINE** supplemental form to the right - **"Camp Policies & Waivers and Covid-19 Wavier"** One electronic signature required for all policies and waivers, **sorry we are not able to accept campers and staff who do not agree to all policies and waivers.** If you have changed your mind, we can refund your registration fee within 7 days.

**Step 4:** **Upload a photo (headshot)** of your child to his/her account so Camp Administrators can begin pairing names with faces. The photo you submit will not be shared with anyone outside Camp Yakety Yak and is used for planning purposes only.

**Step 5:** Anyone on the property age 18 and over needs to have a criminal background check done (liability rules dictate this). We do this for all staff age 18 and over. Staff 17 and younger have a reference check done, which is basically an email to the apprentice's references asking if they have any reservations about safety in our environment.

**Step 6:** Please review the Camp Policies and Restrictions form with your son/daughter so they are aware of them.

Our staff will review your registration forms and contact you if we have any questions. We will send you an email letting you know your registration is complete!

### **After your child's registration is complete, what are the next steps?**

#### **Step 7: Parent Participation & Support**

To help staff plan for the individual goals, strengths and needs of apprentices, parents complete an online questionnaire when registering for camp. Parents provide transportation and lunch/snack.

**Step 8:** Please **pay all remaining tuition on or before June 30th**. See our refund policies online or email our office for any clarification.

#### **Additional Announcements:**

You will receive an email with important camp information (i.e., parking, drop-off/pick-up, nut free camp, etc) a week before camp starts, this information can also be found on our website.

**Scholarships:** If you need help paying for camp we have **partial scholarships** for children with special needs for families in need. Scholarship applications are **due by June 10th**. There are special scholarships for campers with physical disabilities from the Donaldson Family Scholarship. Please ask us about this! Also, consider sending out our **Camp Yakety Yak "Dear Friends and Family letter"** to ask for small donations to your child's camp tuition. Scholarship applications and the "Dear Friends and Family letter" are available on our website or by emailing our office.

We will continue to email you with updates. If you have questions about any part of this process, please email us at [office@campyaketyyak.org](mailto:office@campyaketyyak.org) or call our office at **(971) 303-3901**. Until camp starts at the beginning of July, our staff of 3 is only part-time so please be patient. Thank you for your understanding!

Thank you for joining us this summer!

**Heather Eason**  
*Camp Director*

**Suzanne Kay**  
*Assistant Camp Director*

**Don Kunstel**  
*Director of Operations*

Camp Yakety Yak, PO Box 161, West Linn, OR 97068  
Camp cell: 971-303-3901 / [www.CampYaketyYak.org](http://www.CampYaketyYak.org)